

# INFORMATION SHEET

## PhD MANAGEMENT

### Faculty-wide Research Seminar (390075)

Director of Doctoral Studies Program  
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#### 1. Target Group

Students of all PhD-Programs in Management (old and new curricula)

[DoktorandInnenzentrum](#)

#### 2. Students of the **old** Curriculum

[http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user\\_upload/ssc\\_wiwi/ssc/curricula/curricula\\_auslaufend/dr084.pdf](http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user_upload/ssc_wiwi/ssc/curricula/curricula_auslaufend/dr084.pdf)

According to §4 of the PhD curriculum, students are required to pass research seminars at the doctoral level in the equivalence of four contact hours. Therefore, students have to present two times in the faculty-wide research seminar. It is recommended to make the first presentation (preferably on the topic of the dissertation) within the first year of the program, and the second presentation (on the achieved results) at the end of the program.

The grading for the faculty-wide seminar is based on these two presentations.

**PLEASE NOTE:** Students of the old curriculum should register for the presentation at [wiwi-service@univie.ac.at](mailto:wiwi-service@univie.ac.at)

All forms are available in the download area of the WiWi-Service at: <http://ssc-wirtschaftswissenschaften.univie.ac.at/formulare/phd-und-doktorat/#c365046>

#### 3. Students of the **new** Curriculum

[http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user\\_upload/ssc\\_wiwi/ssc/curricula/phd\\_management\\_programm\\_e.pdf](http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user_upload/ssc_wiwi/ssc/curricula/phd_management_programm_e.pdf)

According to §3 (4) of the PhD curriculum, students are required to attend the faculty-wide research seminar five times. In one of these seminars (preferably within the first year of the program) students have to present their research topic, information about the prospective methodological approach and the tentative structure of the dissertation. In another one of these seminars (presumably at the end of the program) students have to present the achieved results of their research. Each semester, the research seminar has to be offered by all faculty members in the field of management who are entitled to supervise doctoral students. Students receive 25 ECTS-points for the successful completion of the five research seminars.

[http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user\\_upload/ssc\\_wiwi/ssc/curricula/phd\\_dr\\_rahmencurriculum\\_e.pdf](http://ssc-wirtschaftswissenschaften.univie.ac.at/fileadmin/user_upload/ssc_wiwi/ssc/curricula/phd_dr_rahmencurriculum_e.pdf)

§4 (1) of the general framework for PhD Degree Programs in Business, Economics and Statistics of the Faculty of Business, Economics and Statistics standardizes the procedure for the submission of the dissertation proposal. Accordingly, each student has to submit a research proposal for his or her dissertation project within the first year of the program. Before approval, the student has to present his or her dissertation project to the faculty.

The second presentation to the faculty is given at the end of the program on the results achieved during the dissertation project.

Both presentations will be graded. The other three research seminars, which are required by the PhD curriculum, can be passed by regular attendance in other semesters. Students with a presence of at least 75% during one semester will receive a corresponding credit (+) in their transcript of records.

**PLEASE NOTE:** Students of the new curricula have to register for the first presentation via the SSC ([wiwi-service@univie.ac.at](mailto:wiwi-service@univie.ac.at)). Please send the completed form and the scanned exposé (as a PDF File named as: “firstname\_surname\_matric.no.\_expose.pdf”) via email **three weeks before** the appointment at the latest to: [wiwi-service@univie.ac.at](mailto:wiwi-service@univie.ac.at). Please register for the second presentation at [wiwi-service@univie.ac.at](mailto:wiwi-service@univie.ac.at).

All forms are available in the download area of the WiWi-Service at: <http://doktorat.univie.ac.at/formulare-und-downloads/formulare/>

In particular, the following forms are required:

- [SL/D11 Registration for the dissertation topic and announcement of the supervisor](#)
- [SL/W1 Rules of good scientific practice](#)

#### 4. Organizational Issues for Students of both Curricula

Students are required to register via [U:SPACE](#).

Again, we emphasize to follow the principles of correct academic practice and quotation; cf.

[Verhaltenskodex](#)

The presentation should contain a maximum of 40 slides.

#### 5. Preliminary Time Schedule for

Wintersemester 2016/17		
Termin	Zeit Ort	Präsentationen
12.10.	14:00-17:00 OMP HS 16	3 presentations scheduled
16.11.	14:00-17:00 OMP HS 16	3 presentations scheduled
14.12.	14:00-17:00 OMP HS 16	3 presentations scheduled

18.1.	13:30-16:30 OMP HS 16	3 presentations scheduled
<b>Sommersemester 2017</b>		
15.3.	14:00-17:00 OMP HS 16	3 presentations scheduled
<del>26.4.</del>	<del>14:00-17:00 OMP HS 16</del>	<del>3 presentations scheduled</del>
3.5.	14:00-17:00 OMP HS 16	3 presentations scheduled
17.5.	14:00-17:00 OMP HS 16	3 presentations scheduled
31.5.	14:00-17:00 OMP HS 16	3 presentations scheduled
14.6.	14:00-17:00 OMP HS 16	3 presentations scheduled

If a student registers for a presentation but cancels this appointed date later, any registration for a presentation in the next semester will be dealt with minor priority; i.e., another date for presentation will be assigned only if there is capacity available which has not been claimed by other doctoral students (usually 12 options are offered per semester: three presentations at four dates).